



Frequently Asked Questions



Our specialized Catering Team strives to take the hassle out of your wedding planning. If you have any questions that are not addressed below, please feel free to contact us and ask!

What do I do first?

Enjoy the fact that you have found "the one" and are engaged! Next, determine your guest count, set your budget, and decide on a wedding date. Then call or email us for more information on our venues, menus, prices and fees. We encourage you to make an appointment to site the Sheraton Cerritos Hotel in person as well!

What ceremony options are available? May I hold a ceremony only event?

Our two ceremony locations provide a perfect backdrop to exchange your vows. The Garden Terrace Patio is a private outdoor venue adjoining our Garden Terrace Room, which creates an intimate setting for smaller wedding ceremonies up to 120 guests. The Fountain Ceremony location is a stunning outdoor setting featuring a grand water fountain as your backdrop that can accommodate up to 350 guests. We can allow ceremony only events based on availability as typically our ceremony venues are booked in conjunction with a lunch or dinner reception. Ceremonies are allotted up to (1) hour for the service with up to (2) hours prior for set up and décor.

What reception ballroom options are available?

We have three elegant ballrooms that can be set in a variety of ways to customize your celebration. Our stylish Cerritos Ballroom feature gorgeous crystal chandeliers and accommodates up to 400 guests. The contemporary Crystal Ballroom can accommodate up to 220 guests. The intimate Garden Terrace Room holds a maximum capacity of 120 people, and has an adjoining outdoor patio area that can be used for your ceremony or a cocktail receptions. Total capacities will be based on actual set up requirements inside the ballroom.

What are the hours of a wedding reception?

Lunch wedding reception times are from 11:00am to 4:00pm and dinner reception times are from 6:00pm to 12:00am. One (1) additional hour of overtime may be purchased for \$250 for your event to conclude at 1:00am at the latest. Your vendors may arrive for set up and décor up to two (2) hours prior to the start of your lunch or dinner reception.

Will I need a wedding planner?

While not required, we do recommend hiring a wedding planner to assist you on the day of your wedding, especially if holding a wedding ceremony on property. Your Hotel Catering Manager will oversee that all the details of the Hotel wedding package are carried out. However, since multiple events can occur at the Hotel on the same day as your wedding, your Catering Manager could be assisting other groups at the same time. It will be your personal preference to hire a wedding planner who can assist with your day of wedding itinerary, supervise vendors, oversee personal details and dedicate their attention to you throughout the entire length of the event.



What is the responsibility of my Sheraton Cerritos Catering Manager?

Your Hotel Catering Manager is your primary contact that will function as a liaison between yourself, your wedding planner (if hired) and the Hotel operations staff. They will provide guidance and expertise on all your wedding needs, including food and beverage selections as well as conduct your menu tasting. They will detail your banquet event orders and event resume containing specific information that will be communicated successfully to the Hotel operational team. They can recommend vendors to assist you with photography, floral and décor, wedding planning, ceremony officiant, invitations and amenities. They will provide an on-going cost estimate of hotel related charges for your wedding and keep you up to date on your payment schedule. They will create a detailed floor plan of your event space for seating assignments and set up needs. On the day of, they will oversee the ceremony and reception room set up, food preparation and other Hotel operational details. They will also ensure a seamless transition to your Banquet Captain on the day of your wedding. After your wedding, they will review your banquet checks for accuracy prior to completion of your final bill.

Can the menus be customized?

Absolutely! The menus provided are suggestion, but our talented Executive Chef and our Catering Manager will work with you to create a menu of your choice for your wedding day.

Can we arrange a menu tasting?

The quality and presentation of your wedding food is extremely important to us. As such, we invite the bride and groom to attend a complimentary menu tasting for up to two (2) salads and two (2) entrees once a signed agreement and deposit are received. Should you like to invite additional guests to join your menu tasting, each guest is at the additional cost of \$35.

Can I provide my own wine?

We do allow you to bring in your own wine or champagne to be served at the wedding reception. The corkage fee is \$15 for each 750ml bottle plus 21% service charge and local sales tax. Due to licensing requirements and quality control issues, all other beverage must be provided by the Hotel.

Can we bring our own food?

Due to licensing requirements and quality control issues, all food must be provided by the hotel, with the exception of the wedding cake. In addition, no food or beverage may be removed from the event area at any time prior to, during, or after the event. The Hotel does allow full outside catered ethnic weddings through a Hotel approved outside caterer. Please contact your Catering Manager with any questions regarding outside catering and applicable fees.

Is the wedding cake included in the package? Is there a cake cutting fee?

Our wedding package includes custom designed wedding cakes provided by Rossmoor Pastries in Long Beach or Amazing Cakes in Anaheim without additional cake cutting fees. After your wedding is booked at the Hotel, you will make an appointment at both bakeries for a consultation and select your cake from either location. If you want to upgrade your cake selection from the package, you will pay the difference directly to the bakery. If you would like to bring in your own wedding cake, an additional cake cutting fee of \$2.50 per person plus 21% service charge and local sales tax would apply and the package price would remain intact.



When is the final guest count required?

The final guest count must be provided to the Hotel by 12:00pm noon seven (7) business days prior to the wedding date. This number will be considered your final guarantee and cannot be reduced. If we do not receive a guarantee, the expected number of guests listed on the original agreement will become your guarantee.

What is the payment schedule?

A non-refundable and non-transferable deposit of 25% of your estimated total food & beverage revenue is required to confirm a date. An additional 25% of the estimated balance is due midway between the time of contract signing and the wedding date. The remaining balance, based on your final guarantee, is due seven (7) business days prior to the wedding date. Payments may be made in cash, by certified or bank check, or credit card. Regardless of method of payment, a credit card is required to be on file with the Hotel for any additional charges incurred on your wedding day.

Is there parking?

We offer convenient complimentary self parking at the Hotel. We do not offer valet parking services.

What will I need to present a slide show?

If you are interested in showcasing a slideshow at your event, you will need an LCD Projector, laptop or DVD player, projection screen and appropriate cords and cables. You are welcome to provide and set up your own equipment or we can coordinate the rental of these items or any other audio visual equipment through our in house audio visual provider, PSAV.

What outside vendors can I use?

We can provide you with a preferred vendor list which includes reputable vendors that have provided excellent service in the past for our Brides and Grooms. You are also welcome to hire vendors not listed on our preferred vendor list at your own discretion. The Hotel is not responsible for services provided by outside vendors.

Do you offer special guest room rates?

Yes, a special rate can be offered through a room block with a minimum commitment of ten (10) rooms. Rates vary depending on season and availability. A special arrangement in one of our guestrooms is made for the bride and groom on the wedding night.